## SUPREME COURT OF BANGLADESH HIGH COURT DIVISION, DHAKA (GENERAL AND ESTABLISHMENT SECTION)

Web: (www.supremecourt.gov.bd)

Office Order No. | 54 /2023 (P & D)

dated. Q. 6. /11/2023.

Subject: Permission to Rima Akter, Typist cum Office Assistant to visit Saudi Arabia for Holy Omrah Hajj.

Permission is accorded to Rima Akter, Typist cum Office Assistant of the Supreme Court of Bangladesh, High Court Division, Dhaka to visit Saudi Arabia for Holy Omrah Hajj in along with her husband Md. Muktadir Rahman and mother Nilufa Akter for a period of 17 (seventeen) days with effect from 12/12/2023 to 28/12/2023 or from the starting date of her journey.

This permission is accorded by the authority in pursuance of the circular number 03.069.025.06.00.003.2011-144 (500) of the office of the Prime Minister, dated 19/06/2011.

Rima Akter, Typist cum Office Assistant will leave Dhaka for Saudi Arabia on 12/12/2023 or starting date of his journey and will return to Dhaka on 28/12/2023 or any nearer date.

## Terms & Conditions:

- 01. This period of said travel including transit of Rima Akter will be treated as in-service and will receive pay and allowances for this period accordingly.
- 02. The proposed visit will not incur any government expenditure either in local or in foreign currency.
- 03. This order is issued with the approval of proper authority.

By the order of the Registrar of the Supreme Court of Bangladesh High Court Division.

05.11·23

Deputy Registrar (General and Original Jurisdiction) Phone: 02-223386826

Memo No- 10,031(6) G.S.

Dated:

7-11 23

Copy for kind information & necessary action to (Not as per seniority):-

- 1. Senior Secretary, Ministry of foreign Affairs, Segun Bagicha, Dhaka.
- 2. General Manager, Foreign Exchange Policy Department, Bangladesh Bank Head Office, Motijheel, Dhaka.
- 3. Director, Passport and Immigration, Agargaon, Dhaka.
- 4. Chief Immigration Officer, Hazrat Shahajalal International Airport, Dhaka, Bangladesh.
- 5. Officer-in-Charge (Immigration), Hazrat Shahajalal International Airport, Dhaka, Bangladesh.
- System Analyst, Supreme Court of Bangladesh, High Court Division, Dhaka (Request for publishing on website).
- 7. PO to Registrar, High Court Division, Supreme Court of Bangladesh, Dhaka.
- 8. Rima Akter, Typist cum Office Assistant, Supreme Court of Bangladesh, High Court Division, Dhaka.
- 9. Accountant, High Court Division, Supreme Court of Bangladesh, Dhaka.

10. Office Copy

Assistant Registrar (General & Establishment).